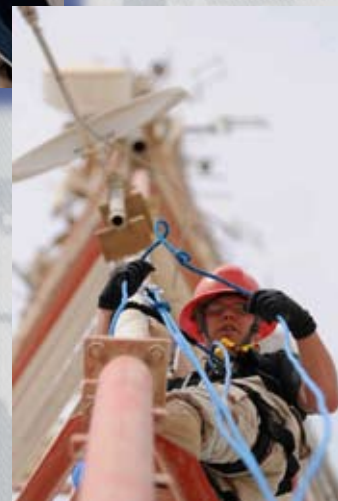




379th Air Expeditionary Wing "EXPEDITIONARY TO ENDURING"



NEWCOMER'S GUIDE

CURRENT AS OF 7 DEC 2008



MISSION FIRST!

Welcome to the 379th Air Expeditionary Wing, one of the most fast-paced and rewarding assignments or deployments you will encounter in your Air Force career.

This is a large, diverse expeditionary wing with more than 100 combat and combat support aircraft, including eight coalition airframes assigned.

Aircraft come from every U.S. service as well as the United Kingdom and Australia. Combined, these forces excel at providing lethal combat airpower and combat support for

the Global War on Terrorism.

However, while the aircraft present a formidable force, it is the wing's Airmen who make it an unbeatable force.

Your professional service is a shining example of why the most important element in winning any conflict is the quality of our Airmen.

Despite the harshness of the environment and being away from home, our



Airmen rise above the distractions and focus on the work at hand.

Simply put, this wing excels because its Airmen have placed the *mission first*.

You are about to become a part of this historic team, and in the challenging times ahead we will need to count on one another more than ever.

No matter what role you play in the Global War on Terrorism, your contributions are essential to its success.

Good luck while you are here, and remember: *mission first!*

- Brig. Gen. Michael Moeller
379th AEW Commander

Operation Iraqi Freedom and beyond

The 379th Air Expeditionary Wing transitioned from a predominantly fighter-based operation during the start of Operation IRAQI FREEDOM to a multi-mission wing.

Once touted as "the largest concentration of coalition airpower in history," the wing now supports a wider range of missions. Those missions include fighter, airlift, refueling, intelligence, surveillance and reconnaissance.

This collection makes this base a large hub for humanitarian airlift activity in Iraq, Afghanistan and Horn of Africa while providing mission-essential combat power, aeromedical evacuation and intelligence support for three theaters of operations.

This is made possible by the Air Force's Air Expeditionary Force concept. The wing combines different capabilities to form one team, for one fight. Combined there is a base population of around 8,000 people.

In addition to a variety of aircraft from the United States, coalition aircraft from Australia and Great Britain serve and operate here as part of the wing. Other units on the base include the Combined Air Operations Center, the Regional Air Movement Control Center, Joint Search and Rescue Center, and major supporting units such as the 8th Expeditionary Air Mobility Squadron, and 1st

Expeditionary Red Horse Group.

As the mobility hub of the AFCENT AOR and the home of the CAOC, the base has played host to hundreds of distinguished visitors, including former President George

H.W. Bush; Prince of Wales, Prince Andrew, Duke of York; Secretaries of the Air Force; several U.S. Congressmen; the Chief of Staff of the Air Force; local general officers; and many others.





Coalition Compound

Coalition Compound (CC) is the primary living area for the base. It includes a lodging area, dining facility, post office, and several other community activity centers and facilities.

Blatchford-Preston Complex

Opened officially in February 2008, the BPC is a \$106.9-million facility including improved recreational facilities and the base's first permanent dormitories.

Ops Town

Ops Town is the primary working area for conducting and supporting operations.

CAOC

The Combined Air and Space Operations Center acts as the "nerve center" for aerial missions for Operations IRAQI and ENDURING FREEDOM and Combined Joint Task Force-Horn of Africa. It provides real-time air command and control over Iraq for thousands of successful sorties.

Security Forces

The Base Defense Operations Center is open 24 hours and is located in Ops Town, north of maintenance row. Pass and ID, Information Security, Reports and Analysis, and Resource Protection operating hours are 0700-1700.

For lost and found property, call the Security Forces Investigation section at 437-2641.

Medical Info

Medical facilities are located in CC near Memorial Plaza, in the BPC adjacent to the Fire Department, and in Ops Town. Dental services, vaccinations, emergency and general care facilities are located in CC. Smallpox vaccination is mandatory in the AOR. It is recommended individuals bring extra socks and anti-fungal foot cream and/or powder.

Public Affairs

The Public Affairs Office is located on the North Ramp in the Wing Operations Center. It produces a daily e-mail containing announcements and events,



the *Desert Eagle Dispatch*, and a weekly magazine, *The Desert Eagle*, which comes out every Sunday.

For your deployment, be sure to fill out an electronic hometown news release form found on the intranet.

Photo Authorization

Photography is permitted in CC and BPC within guidelines; however, an authorization letter is needed to take photographs on the flightline, in Ops Town and on the North Ramp.

Photography limitations and procedures can be found on the Intranet/CC Corner/Public Affairs/Support/AFI 35-101.

Finance

The Finance Office is located in the CC Memorial Plaza.

EagleCash stored-value card program is used in lieu of checks or U.S. cash on base. All deployed personnel (military, civilian and contractors) must present an

EagleCash card in order to utilize finance office check cashing services. You may apply for and receive your EagleCash card at Finance. With EagleCash, you can load up to \$350 a day from your bank onto your card from any kiosk located on base and transfer funds between EagleCash cards. You may also withdraw U.S. cash and local currency from (or add to) the card at Finance in limited quantities. Presently, there are no ATMs on base. There are ATMs downtown and many stores accept credit cards.

Checks will only be cashed under extreme emergency situations and then only on a case-by-case basis. Finance can assist in filing travel accruals to pay off your official government travel card balance.

Additional pay entitlements while TDY in the AOR include Hostile Fire Pay, Combat Zone Tax Exclusion, Hardship Duty Pay, and Family Separation Allowance. The U.S. Savings Deposit Program allows deployed military



SWA 101

personnel to deposit money into an account that earns up to 10 percent per annum after being on station for 30 consecutive days.

Guard/Reserve

Various Air National Guard and Reserve forces have answered the call and are an integral part of the mission. Deployed personnel from these units measure in the hundreds and they work in nearly every organization on base. The base has an Air Reserve Component Advisor.

Immigration procedures

Everyone traveling to or through country must be immigrated in upon arrival and emigrated out upon exit. Failure to comply can cause delays when you depart or return to the country and often leads to fines, penalties, or deportation. For military and DoD civilians, you will immigrate in and out on your CAC and orders. Call the Host Nation Coordination Cell at DSN 318-437-6107 with questions.

Host nation considerations

This is not a U.S. base and we are guests of the host nation. Do not assume things work here exactly as they do at U.S. bases around the world. Our hosts have several regulations, requirements and procedures which are different from those seen at US operated bases. Ensure you are fully aware of host nation requirements and procedures on a given issue before taking action.

Treat all host nation government officials with respect. Use of profanity, impatience, inappropriate jokes or other rude behavior in the presence of host nation officials will likely be viewed as disrespectful by our hosts and may result in deportation.

Base access

U.S. military members, Department of Defense civilians, and some contractors have standing approval to use this base if they possess a DoD Command Access Card with their partial social security number and deployment orders. All others must have the written approval of the host



nation Ministry of Defense before arriving at the base. Having a passport and visa does not constitute approval to enter the base. Contact the Host Nation Coordination Cell at 318-437-6104/6107/6102/6100 for assistance.

Host nation security contractors will search all vehicles entering or exiting this base. Vehicles transporting passengers and any luggage larger than personal backpacks, gym bag, laptop cases etc, must have an approved customs exit pass before leaving the base. Vehicles transporting military equipment must have the customs exit pass and written approval for the movement from host nation Ministry of Defense. Security contractors and/or customs officials will likely ask to search containers to ensure the contents match the approval letter.

Customs

No military equipment, including weapons, weapons accessories, ammunition, body armor, communications equipment, navigation equipment, night-vision devices etc, can be imported through the local international airport. These items will be confiscated by Customs officials at the airport and the personnel responsible will be turned over to the local police.

Items described above may be imported through this base only with the prior written

approval of the host nation Ministry of Defense. All items must be screened by customs before exiting the flight line area. There are no exceptions. Items of this nature entering the country without prior approval will be confiscated.

The host nation does not currently recognize classified items as a protected category of cargo. Customs officials may ask to visually search or x-ray containers for classified materials. If these items can be viewed by customs officials without compromising the classified information, you should submit to the search. If the nature of the material prevents allowing a search, DO NOT bring it into this country unless you have coordinated an approved solution with the Host Nation Coordination Cell. Contact the Host Nation Coordination Cell at 318-437-/6106/6101/6100/6102 for assistance.

Right Start/Jump Start Briefings

The Right Start/Jump Start briefing is mandatory for all personnel (military and civilian) assigned here. Your pay entitlements will not be started until you attend one of these briefings. You will be scheduled for Right Start by PERSCO during your initial in-processing. All aircrews will be scheduled for Jump Start



SWA 101

briefings through their units once they have inprocessed.

The Right Start briefing normally lasts about two hours and supersedes all other appointments. Attendees must be in ABUs and attendance will be taken.

PERSCO

All personnel must in/out process through PERSCO. PERSCO serves as a liaison between deployed members, their home stations, and AFPC.

Testing for WAPS, AFOQT, DLAB and DLPT are not available for TDY personnel. Members should plan accordingly prior to arrival.

Important reminder: Mobility and deployed medical records must be hand-carried. Do not pack them in luggage.

Items required for in-processing:

- AF Form 245, *Employment Locator and Processing Checklist*.
- Deployable Medical Records (DD Form 2276 and AF Form 1480)
- Dog tags
- CED Orders
- NATO Orders with blue stamp and/or signature
- vRED printout

Enlisted members who plan to re-enlist or extend during the deployment, should contact their MPF **prior** to departure. Regardless of intent to re-enlist in the AOR, all members must have sufficient retainability (length of deployment plus 30 days) prior to deployment.

Passenger Terminal

Flight information is considered sensitive and requires secure communications.

Mailing address

Your mailing address will be:
Name (Full: First, MI, Last)
Squadron/Office Symbol
APO AE 09309

Mail guidelines

Outgoing letters or sound recordings sent to stateside locations and weighing less than 13 ounces are free. APO to APO mail that is less than 70 pounds or

less than 130 inches in length and girth is also free. All other correspondences or packages must have the proper postage before mailing. Local policies and customs prohibit the mailing of certain items into or out of the area. Customs will confiscate these items. Do not mail:

- Pornographic or sexual items of any type and in any format
- Bulk religious items contrary to the Islamic faith. *Note: A single Bible, crucifix or other religious item intended for personal use, not for proselytizing, may be mailed.*
- Pork or pork products
- Alcoholic beverages or any consumable item containing alcohol including distillation and brewing supplies
- Firearms of any type, including air and toy guns
- Fireworks
- U.S.-issued military equipment (uniforms and associated boots and hats are excluded)
- Controlled substances and drug paraphernalia
- Radio and electronic items including, but not limited to, base stations, handheld transmitters, cordless telephones, global positioning systems, computers, and computer peripherals
- Chemicals, including alcohol (medicinal or industrial)
- Cuban cigars
- Knives
- Sand and soil

Parcel Inspections:

Postal officials must inspect all parcels before acceptance. So, do not seal your packages until the contents have been examined. In addition, local customs officials inspect all outgoing/incoming parcels.

Packing guidelines:

- Pack items in a sturdy container. Place a copy of the mailing

address in the package. Place a copy of your orders in the package if returning to your home station. Place return address and mailing address on only one side of the parcel. Use a permanent marker, felt tip markers smear when damp

Postal Volunteers:

The post office can always use your assistance to pickup, deliver, and sort mail. If you are interested, call the Postmaster at 318-437-8719.

CC Post Office hours:

Monday - Sunday, 0600-2100

BPC Post Office hours:

Monday - Saturday 0900-1500

Unit Mail Clerks hours:

Monday - Sunday, 0800-1200 and 1300-1545

For more information on postal services and policies, visit the postal link on the base Intranet. <https://intranet.auab.centaf.af.mil/>. Alternatively, you can e-mail the Postmaster at 379ecs-scsipo@auab.afcent.af.mil or call 437-8719.

Weather

November through April, mild days and cool nights are typical – the average high ranges from 70F to 85F, while the average low ranges from 55F to 70F.

May through October, the average high ranges from 93F to 120F, while the average low ranges from 76F to 86F.

Time Zone

The host country does not observe daylight savings time and is three hours ahead of Greenwich Mean Time.



Force Protection and Safety



OSI

There is a distinct threat of terrorism in our AOR, and U.S. and coalition personnel are possible targets. With this in mind, you must remain vigilant and report anything that appears suspicious to AFOSI, whether the incident occurs on or off base.

Additionally, foreign intelligence services collect/elicit information regarding "us." Practice good OPSEC and if you are approached by someone asking questions they shouldn't be – report it! No matter how insignificant you think the incident may be, it could be the piece of the puzzle we need to determine a threat. AFOSI's job is to protect you, but they need your help.

Speed Limits

A 60 kph maximum speed limit exists on base unless otherwise posted by an appropriate traffic control device. Exceptions to the 60 kph limit include:

- Flightline access road and ramp areas west of the access road: 40 kph
- Flightline areas east of the flightline access road: 25 kph
- Flightline areas within 25 feet of aircraft: 15 kph
- Off-road surfaces (dirt, gravel, etc): 10 kph
- Upon entering or exiting entry control points: 20 kph
- Parking lots: 10 kph
- Ops town: 30 kph
- CC and BPC: 25 kph

Vehicle Control Program

You will be held responsible for all traffic violations. If you are in an accident, call Security Forces, who will then call local police. You must also contact your Vehicle Control Officer.

Vehicle Safety

The use of seat belts by POV/GOV operators and passengers is mandatory. Removal of seat belts from a vehicle already equipped with such equipment is prohibited. Personnel are allowed to ride in truck beds or vehicle cargo areas

for mission operations or transportation on base.

Passengers in truck beds or vehicle cargo areas must be seated on the flat portion of the bed, not resting on wheel wells, tailgate or equipment. No portion of the body may touch tailgates.

Passing a vehicle on the left is prohibited on base unless the vehicle being passed is traveling at least 15 kph under the speed limit or is a moped, bicycle, golf cart, gator, ATV, street cleaner or slow moving flightline vehicle and only if passing will not create a traffic hazard.

On-base driving

You must have a valid driver's license to operate a vehicle or speciality license when required.

Use only approved roads. Your unit vehicle control officer can assist in identifying these to you.

Off-Base Travel Requirements

Although we are in a contingency environment, we have the capability of driving off base for official and morale purposes.

You must be an E-5 or above to operate a vehicle off base, attend drivers training class, have a state drivers license, carry an "I am an American card," and have a working cell phone with programmed numbers (see Force Protection).

Unofficial travel can take place Saturdays through Thursdays from 0600 to 2300 and all personnel must sign out and in via the Intranet or Lima No. 1 before departing the base. Friday travel is for official business only.

When traveling off base, everyone must wear a seat belt and travel in groups of no less than two but no more than nine. Dress conservatively (IAW AFCENT/CC dress and appearance policy), be aware of your surroundings and drive defensively but not recklessly. Report all suspicious activity to AFOSI, Security Forces, or Force Protection.

-Do not lose your temper publicly or embarrass anyone.

-Do not show any public displays of affection.

-Do not take photos of military installations, airports, local government buildings, oil refineries, or mosques.

-Do not photograph local nationals without their permission.

-Do not show the soles of your feet (it is an insult).

-Do not attempt to speak with local women in public.

-Rotational members are not to consume alcohol.

Flightline Rules and Safety

Bring your restricted area badge from your home station. Line badges will not be issued to TDY members. You must bring a home station AF Form 483 for flightline driving and complete all required local certification training by your unit Flightline Driving Program Manager to be qualified for flightline driving here.

A thorough FOD check must be completed prior to entering the flightline.

Reflective belts are required at night or during low visibility.

Do not drive vehicles within 10 feet (circle of safety) of a parked aircraft, except when the aircraft is being serviced, loaded, or off-loaded as prescribed in applicable technical orders.

When driving within the circle of safety, a spotter must be used.

Any time a vehicle is driven toward an aircraft, a prepositioned wheel chock must be placed between the aircraft and the vehicle to prevent hitting the aircraft.

To enhance flightline safety, vehicle operators, regardless of location, will have (to the maximum extent possible) a land mobile radio or air-to-ground radio (tuned to the "ramp" net or ground control frequency) in their possession at all times while operating on the flightline.

Establishing two-way radio contact with tower is only required for access to the Controlled Movement Area.



Dress and Appearance

Uniform

While assigned to, deployed to, or transiting through here, all Air Force personnel will wear the Airman Battle Uniform, Desert Flight Suit or Air Force Physical Training gear at all times.

A minimum of four ABUs are required due to laundry turn-around time.

If you plan to put on rank while here, bring it with you to update your uniforms.

Bring sand-colored (tan) t-shirts, green or black socks and an eight-point ABU cap or boonie/floppy style hat.

Reflective belt

Whether you're in uniform or civilian clothes, reflective belts, worn around the waist only, are mandatory at night and during periods of low visibility. Bring a reflective belt with you from your home unit.

No Hat/No Salute Areas

The covered areas in Memorial Plaza and the CAOC, as well as the CC BX complex covered walkway are designated "no hat, no salute" areas, as is the flightline within the entry control points.

Civilian Clothing

As a military community, we are increasingly taking on the role of U.S. ambassadors and therefore must ensure we portray a positive image.

In accordance with U.S. AFCENT reporting instructions (current as of 11 February 2008), all Air Force personnel deploying to, or transient through the base will wear DFDU, ABU or the Air Force PT uniform only. Civilian clothing is no longer authorized.

However, the wear of civilian clothing while traveling on the rotator or on morale trips downtown is required.

A couple of conservative civilian shirts or blouses with collars will suffice



for these purposes. Well-fitting, clean jeans, khakis and polo shirts are fine for morale trips. Women may wear skirts as long as the length of the skirt reaches the bottom of the knee.

Shoes should also be conservative. Members will not travel in open-toed shoes, sandals, flip-flops or dilapidated footwear.

PT Gear

The Air Force PT uniform is the only authorized PT gear for Airmen. Footwear will be athletic shoes or issued desert combat boots with white socks.

Open-toed sandals with a back strap are authorized in CC and BPC when not exercising. Additionally, Croc footwear may be worn; authorized colors are blue, black, silver, white and brown. If you enjoy frequent workouts, bring plenty of PT gear.

The laundry is on a three-day turn-around cycle, and the BX has a limited amount of the PT gear for sale.

In the winter months, bring the Air

Force PT jacket and pants, because winter nights may be cool.

Hats

Only Air Force-issued ABU patrol cap or boonie hats and dark blue baseball caps are authorized at any time in PT gear.

The floppy or "boonie" hat brim must hang naturally. It will not be curled, flipped, pinned, altered or hung around the neck.

Approved, baseball-style hats optional for wear with the PT gear are a plain dark blue hat without lettering or a plain dark blue hat displaying the official Air Force symbol with or without lettering "U.S. Air Force, Air Force, USAF." Hats with any other logos to include command patches, other than the Air Force Emblem, are not authorized.

The cap must be worn squarely on the head with the bill facing forward and will not be worn off base.

Misc.

Headphones or earphones are authorized while wearing AF PT gear within the confines of CC and the BPC (to include an MP3-type player). Headphones/earphones are not authorized while operating vehicles, equipment or while running, cycling or walking on or across any roadways. Headphones may be worn on the shuttle bus; however, they are not to be worn at any other time while in uniform.

If ID card is displayed, it should be displayed in one of two methods while in PT gear only:

1) On the general region from the front collar to the waist, either clipped to the shirt or worn around the neck in ID pouch. The ID must be visible from the front.

2) On the right or left arm above the elbow using an ID pouch with elastic strips. The ID must be visible from the front and is not authorized to be worn on legs or lower arms.



Good Order and Discipline

Legal Office

The Legal Office is open from 0700-2000 Monday and Wednesday; 0700-1800 Tuesday and Thursday; 0700-1900 Friday; 0800-1700 Saturdays and 1100-1700 Sunday. Located in Ops Town, it is a full-service office able to provide the same services that your home station Legal Office offers. Call 437-2707 for walk-in hours or wills, Powers of Attorney, and notaries.

Fire Prevention

In case of an emergency, dial 9-1-1 from any on base DSN line. If your fire

detection system activates, call 9-1-1. The building fire alarms do not transmit to the fire department automatically at this time. You must call 9-1-1 for the fire department to be notified.

From a cell phone you must first dial 458-9555, then "0" for a base Operator. When the operator picks up, ask to be connected to 9-1-1.

Know the location and proper use of fire extinguishers. The fire department can provide "live" fire extinguisher training upon request.

Always know two ways out of any facility you are in and review the escape plan for your work/lodging facility regularly for changes.

Smoke only in designated areas. All approved smoking areas have a sign clearly stating "Designated Smoking Area."

Barbeques and open fires require a special permit for each use, with the exception of 379th ESFS.

Call 379th ECES fire prevention to

request a permit or safety briefing.

Turn off all air conditioners and other electrical equipment every time you leave your room or office. *Remember: you are the first line of defense in preventing and reporting fires.*

Etiquette

Quiet hours are 24-hours a day in residential areas. Respect your neighbors and use recreation areas for noisy activities. Tobacco use, including smokeless tobacco, is only allowed in approved tobacco-use areas.

Smokers will put cigarette butts in butt cans or other approved containers – not on the ground. Never spit tobacco on the ground. Use a container with a lid.

Brushing teeth or other hygiene practices will be done only in the latrines – not in living areas. (except BPC dormitories)

Alcohol

Alcohol cannot be brought into the country, and rotational Air Force members may not purchase alcohol or alcoholic drinks downtown.

You'll be issued an alcohol ration card upon arrival should you choose to drink. Alcohol is served at the Desert Eagle Lounge and is strictly limited to three drinks per day. It must be consumed in the DEL or Memorial Plaza.

CENTCOM General Order 1B/ AFCENT General Order 1A

General Orders 1A and 1B are lawful orders issued by the commanders of AFCENT and CENTCOM.

Preservation of good order and discipline in this combat environment is the primary focus of the general orders. The orders also incorporate restrictions based upon Islamic law and Arabic customs in order to preserve good relations with our host nation. If you need to review an entire copy of the GOs, contact the Legal Office.

The majority of U.S. Forces, DoD civilians, and DoD contractors entering country immigrate and process customs screening through the base. When an ALLEGED violation of G.O. 1-B occurs at the customs processing area, the individual will be immediately apprehended by 379th ESFS responders for APPROPRIATE ACTION, INCLUDING POTENTIAL DISCIPLINARY ACTION.

Violations of the General Orders are punishable under Article 92 of the Uniform Code of Military Justice (UCMJ).

Tell friends and family not to mail or e-mail you items that you cannot possess under the General Orders.

Briefly stated, the following are prohibited:

- ▶ **ALCOHOL:** Prohibited, unless distributed by Services. Controlled substances are also prohibited.
- ▶ **PORNOGRAPHY/SEXUALLY EXPLICIT IMAGES:** Not allowed to possess or introduce into the AOR
- ▶ **PHOTOGRAPHY:** Possessing photos of detainees or human remains
- ▶ **FIREARMS:** Possession of private firearms/explosives
- ▶ **GAMBLING:** To include sports pools, raffles, etc.
- ▶ **MOSQUES:** Non-Muslims may not enter
- ▶ **PROSELYTIZING:** Of any faith or religion

AFCENT General Order 1A

- ▶ **QUARTERS:** Air Force personnel may not enter the living quarters of a member of the opposite sex except for official purposes.

Sexual Assault Victims Options for Reporting and Help

The Sexual Assault Prevention and Response Office is located in Coalition Compound in the Learning Resource Center. The program exists to provide reporting options and resources for victims of sexual assault as well as to provide educational and outreach programs across base. The program is run by the base Sexual Assault Response Coordinator (SARC).

The SARC can be contacted via DSN 437-SARC (7272), 24-hour hotline 587-1741, or e-mail 379AEW.SARC@auab.centaf.af.mil



Daily Living

Lodging



Living quarters in CC consist of single-story, dormitory-style buildings, with 30 rooms each. Rooms have one or two sets of bunk beds (depending on rank/duty status), two wall lockers, a refrigerator and is equipped with 220v outlets and a transformer that converts to use 110v items. Bring a padlock to secure your belongings in the wall locker. You'll be provided a pillow, pillowcase, sheets and blanket.



Living quarters in BPC consist of two-story dormitories, with 98 suites per building. The suites consist of a common area kitchen/bathroom, desk, dresser, bed and walk-in closet. Rank/duty status determines whether you have a suitemate or not. These dorms have two TV rooms, two game rooms, and laundry facilities. The water in BPC is potable and approved for drinking and brushing teeth.

You may wish to bring a battery-operated or dual voltage alarm clock that illuminates.

The BX also has rugs for sale at a reasonable price.

Bring your own towels, unless you plan to purchase some at the BX.

Memorial Plaza

The Memorial Plaza in CC is the hub of entertainment activity. It's a large, tent-covered area where you can go to relax, listen to music or participate in events.

The plaza is surrounded by the Desert Eagle Lounge, a 500-seat movie theater, media center (with morale phones, internet and webcams), Learning Resource Center (with books, CDs and DVDs to check out), fitness center, Community Activities Center, and numerous AAFES stands. Most facilities (excluding food stands) are open over 20 hours a day, seven days a week.

Desert Eagle Lounge

Located near Memorial Plaza, the DEL is the only Services point for alcohol sales. With a sports bar theme, the lounge offers bingo twice a day, billiards, darts and TVs to watch your favorite shows and sports programs.

Community Mall

The BPC Community Mall features, AAFES vendors, a BX, a theater, a Community Activities Center, barber and beauty shop services, and food courts. Busses shuttle to and from the Community Mall and CC, the CAOC, and Ops Town.

Latrines

Latrines on base are called "Cadillacs." They have several showers and sinks per unit, with electrical outlets. Bring a toiletry bag or basket to carry toiletries from your room to the showers.

Flip flops are a good idea for showers, but they may only be worn to and from a Cadillac or inside the pool area. Appropriate attire (ABUs or PT gear) is required to and from showers.

In order to preserve water, combat shower rules are in effect with a three-minute time limit for water usage and water from the sink should also be used sparingly.

Do not drink the tap water or use it

to brush your teeth; only drink and use bottled water. Please follow these rules in the Cadillacs:

- Bathe but don't barber
- Clean up after yourself
- Do not write or draw on the walls

Shuttle Service

Shuttle service to and from CC, BPC, Ops Town and the CAOC is provided 24/7. The bus schedule runs on an approximate 15 -minute rotation. Allow three- to five-minute variance with shuttle times. Shuttle times are posted at each stop. Allow passengers to exit before boarding the shuttle and always cross the road in front of the bus.

Vehicles are not allowed to pass the shuttle bus when stopped at an approved bus stop with flashers on. This is for the safety of the passengers being loaded and off-loaded. Always watch for pedestrians. Sharing your ride is highly encouraged for those with unit vehicles.

All firearms are prohibited on shuttles. Transportation for armed personnel is coordinated by the armory.

Chaplain Program

Located in CC, the Chapel offers multiple Protestant and Catholic services in the chapel and at the CAOC. They also offer Shaharit Morning Prayer, Islamic Prayer, Jewish Sabbath, Shabbat Morning Study, Havdallah and Schmoozing, and Eastern Orthodox Prayer services. Call the Chapel at 437-8811 for dates, times and locations for these services.

Jack's Place

Located adjacent to the chapel in the CC, Jack's Place is a Chapel-sponsored coffee house offering free coffee, snacks, toiletries, and a quiet, comfortable place to relax. Open 24/7, it's a great place to study or unwind with a jigsaw puzzle, magazine, or book.

Dining Facilities

The base has four dining facilities and a Grab-n-Go take-out facility. The Independence DFAC is located in CC, the

Daily Living



Manhattan and the Grab-n-Go facility are both located in Ops Town, the Somerset is inside the CAOC, and the fourth facility is located in the BPC.

The DFAC hours are as follows:

Manhattan and Somerset

Breakfast - 0500 to 0800

Lunch - 1100 to 1400

Dinner - 1700 to 2000

Midnight - 2300 to 0200

Independence & Grab-n-Go

Open 24 hours a day

Blatchford-Preston Complex

Breakfast – 0600-0830

Lunch – 1100-1400

Dinner – 1800-2100

Laundry

Currently CC residents' laundry is supported by off-base contract and is done at no cost. The drop-off/pick-up points, near Memorial Plaza, are open 24 hours a day, seven days a week, with a three-day turn around.

Uniforms, collared shirts and pants are returned pressed, so irons aren't needed. Everything comes back folded. Bring a laundry bag. Issued bed linen is also exchanged at the base laundry facility.

BPC occupants are required to utilize the laundry rooms provided in the dorms. CC residents are prohibited from using BPC dormitory laundry facilities. Progressing toward an enduring presence, there is currently one self-help laundry facility near the tents and plans for more

self-help laundry facilities in CC.

Dry cleaning is also available with a two- to three-day turn around, depending on when items are turned in.

AAFES

The BX is large for the area, but sometimes sells out of certain items for brief periods, so bring enough toiletries for your stay plus one month. Credit cards, debit cards and EagleCash cards are accepted.

There is a small BX in CC located near Memorial Plaza. Hours are from 0800 to 2200. Also in CC are barber and beauty shops, alterations and custom tailor shops, gift shop, jewelry shop, an Exchange new car sales office, and Federal Express.

The BPC BX also features barber and beauty shops as well as perfume, jewelry, watch, sand, and rug sales.

The Shoppette in Ops Town is open 24 hours.

Consider bringing these items for they are sometimes out of stock at the BX:

- Electronics such as alarm clock, portable radio, stereo, CD/DVD player
- Hair dryer
- Toothbrush, toothpaste
- Batteries
- Shower shoes
- Towels (three sets w/ washcloths)
- Leatherman
- Shampoo, conditioner and soap
- Sanitary napkins/tampons
- Sunscreen, lotion (not oil), lip balm
- Reading light or small lamp
- Extension cord/surge protector
- Digital camera
- Black-rimmed sunglasses, dark colored with no writing/ornamentation

Fitness Centers

There are four fitness centers here.

The CC fitness center features a full-sized gym, free weights, aerobic workout areas, and cardio machines. There are also two small fitness centers in the Ops-town and CAOC. These centers are open 24 hours a day.

The BPC fitness center features a full-

size gym consisting of a free weight area, aerobic and spin areas, a multi-purpose court, racquetball courts, locker rooms, as well as an indoor pool. The BPC Fitness Center is also open 24 hours a day. The staff conducts intramural sports programs, fitness classes, as well as special events.

Bring your own workout towels or purchase them from the BX.

Swimming Pools

A large 25-meter outdoor pool complex is available in CC and is the only authorized location for sunbathing. This community pool is for lap swimming and recreation. Individuals will wear either military uniform or PT gear when



traveling to and from the pool area. Patrons must shower before entering the pool and may wear flip flops once in the pool area. Use of oil-based sunscreen is not allowed.

The BPC features a large 25-meter indoor pool available for lap swimming and water aerobics. Patrons must shower before entering the pool. Once in the pool and locker room areas, flip-flops may be worn with bathing suits/swim attire. Flip-flops will not be worn through out the rest of the BPC fitness center.

Only conservative swimwear, to include Speedos, is authorized at the base pools. Thongs are not authorized. All assigned personnel must wear an official uniform or service-issued PT gear to and from the pool area.

Morale Calls

Personnel are limited to two 15-minute morale calls a week, so let your family and friends know talks will be limited. There are currently no pay phones on base. Calls can be made 22 hours a day,



Daily Living

seven days a week at the media center. Members will not be able to make calls during cleaning periods.

Comm Info

Creation of a network user account requires proof that the user has successfully completed Information Assurance Awareness Training. The training should not expire prior to the end of projected deployment. Users can complete IAAT at <https://golearn.csd.disa.mil> prior to arrival.

Personnel may bring personal laptops to access commercial wireless internet available at hotspots in the CC Memorial Plaza and BPC Mall. Government issued/owned laptops brought from home stations may be used in lodging rooms; however, prior to being placed on the network these machines must be reformatted and reloaded with the current AFCENT computer image. Presently that image includes Windows XP Professional and Office 2003--Microsoft Vista, Office 2007 and IE 7 are not authorized at this time. A release form will be signed prior to imaging and the original configuration will not be reloaded upon departure. If available, bring your driver disks, as this saves 3 to 4 days wait time. Personnel bringing a government issued laptop for use in the dorms must provide their own CAC reader and network cabling. Personal laptops will not be imaged for use on the network.

Intranet/Bulletin Board

Accessible only from the base, the intranet is your "one-stop shopping source" for information on the activities going on and the policies and publications in effect.

It also contains links to the units on base and the CC Management Plan, which consolidates information regarding CC. The base bulletin board is found on the intranet under "Links" and is for the unofficial use of members.

Appropriate use includes but is not limited to: lost and found, organization



meetings, notices, community event notices, personal items for sale or trade, hobby information, want ads and share a ride in accordance with off-base travel guidance.

Use as an open forum for discussions or as a chat room is not authorized. Prohibited activities are identified in AFI 33-119 and AFI 33-129.

Media/Education/Learning Resource and Community Activities Centers

In CC, the media center offers morale phones and several computers.

The Learning Resource Center has a book exchange, magazines, study guides as well as CD and DVD check-out services. There is also a room with a mini-DVD camera available for recording videos to send to family and friends.

In BPC, the Education Center conducts CDC, CLEP, DANTES and PME testing.

At the two Community Activities Centers, one in BPC and one in CC, you can watch TV or movies, play a variety of video, card, and board games or hang out with friends.

Airman Readiness Center

The ARC offers a wide variety of services for all U.S Armed Forces members while deployed to Southwest

Asia. Services include Reintegration, Personal Financial Management Program, Relocation Assistance Program, Transition Assistance Program, Family Life Education Program, and Leadership Consultation. The ARC is located in Memorial Plaza, Bldg. 10002.

Equal Opportunity

Contact us if you need assistance with an issue or have a discrimination or sexual harassment concern. We are located in Coalition Compound, in the Learning Resource Center.

Office: 437-2512 / Cell: 587-2671

Professional Organizations

All Services & Coalition Forces Welcome
CGOC – Meets every Friday at 11:30 a.m. in the Twin Towers room of the Manhattan DFAC.

TOP IV (E6-E9) – Meets every second & fourth Wednesday in the DEL.

Chiefs' Group – Meets every other Saturday at 1100 in the Manhattan DFAC.

Desert 5 (E1-E5) – Meets every first & third Thursday of the month in the CC theater.

First Sergeants Council – Meets every Monday at 1300 in the EMSG Conf. Rm.

Honor Guard – Meets every Tuesday & Friday at 1830 in Bldg. 10000.



Permanent Party Notes

Visa/Passport Information

In accordance with the Foreign Clearance Guide, all personnel PCSing to Qatar are required to have an official passport for residency requirements. A tourist passport is not acceptable. A visa is not required. All personnel must enter and exit country using the same documents (i.e. if you enter on a DoD CAC, you must exit on a DoD CAC). This requirement applies regardless of the point of departure. Contact your MPF's outbound assignments section for details.

Uniforms

All permanent party personnel assigned here will receive the following items upon arrival:

- Four sets of ABUs/DCUs/desert flightsuits as required (or three flightsuits and one other set)
- One pair of desert boots (steel toe or non-steel toe) can be replaced as required
- One ABU APEC jacket and pants
- One fleece liner
- Two polypropylene shirts
- Two polypropylene pants
- One pair of gloves
- One pair of sunglasses
- Four sets of rank insignia
- Four AFCENT/379th AEW patches
- Four "USAF" tapes
- Two hats, ABU patrol cap or "floppy"

A unit supply representative must accompany new permanent party personnel for uniform issue or a signed, issue-authorization letter may be issued to the new member in lieu of the supply representative's presence.

An electronic copy of the uniform issue letter is available from the Desert Depot.

Personnel arriving without proper name tapes can obtain them at the AAFES alterations facility in CC through a locally established Blanket Purchase Agreement.

Sewing services and name tapes are provided by the AAFES alteration facility. Desert Depot personnel provide



written authorization for sewing services and tapes.

Please note: Additional uniform items will be issued to some people based on squadron specific requirements. Reimbursement is not provided to people who purchase uniform items using personal expenses.

Moving

Unlike most bases, this base is considered a forward-deployed location with limited space for personal property. Permanent party members should only ship necessities within their unaccompanied baggage authorization.

Coordination with your sponsor is critical to ensure you bring only the items needed. Members are not authorized to

ship vehicles, motorcycles, furniture or pets. Dependents are not allowed to move with you. Chemical Warfare Defense Ensemble (including gas mask) and Individual Body Armor are provided.

The BPC rooms have a small kitchen area with a microwave. It is highly recommended that anyone PCSing to the base send a copy of their orders, front and back copy of their ID card, and unaccompanied baggage inventory to the 379th ELRS/LGRT Traffic Management Office (DSN 318-437-2337) to expedite delivery of their personal property.

If you wish to send items after your unaccompanied baggage pick up, you may mail them through the U.S. Postal Service. Keep the receipt to file on your travel voucher.



Telephone numbers

AFOSI, Detachment 241	437-2640
AFOSI Eagle Eyes	437-EYES (3937)
Air Reserve Component Advisor	436-4009
Air Terminal Operations Center (ATOC)	437-2597 / 2582
Alterations	437-8784
Base Exchange (BX)	437-8751 / 8752 / 8753
Base Exchange at BPC	437-4019
CE Customer Service	437-2154
Chapel	437-8811 / 7576
Coffee Beanery	437-7421
Communications Focal Point (CFP)	437-2666 (437-COMM)
Desert Depot	437-2384
Desert Eagle Lounge	437-8729
Dining Facility (Somerset, CAOC)	436-4341
Dining Facility (Independence, CC)	437-8833 / 8835
Dining Facility (Manhattan, Ops Town)	437-5171 / 5172
Dining Facility (BPC)	437-4023
Education Center	437-8710 (FAX 437-8709)
EMERGENCY	9-1-1
Equal Opportunity	437-2512 / 7598
Fire Prevention (barbecue permit/safety)	437-2529
Fitness Center - CC	437-8711
Fitness Center - BPC	437-0044
Flight Medicine/Ops Town	437-2426 / 2427
Force Protection	436-0198/0118
Grab-N-Go	437-2482 / 2479
Law Enforcement Desk	437-2680
Legal Office	437-2725
Life Skills	437-8767 / 8769
Lodging Manager	437-8303 / 8306
Manpower	437-2803
Media Center	437-8853 / 8838
Military / Travel Pay - Customer Service	437-8735 / 8686
New Car Sales	437-8781
PAX Terminal Representative	437-2598 / 2564
PERSCO	437-2701/2724
Post Office	437-8719
Public Affairs Chief	437-0100/0104
Public Health	437-8741 / 8738 / 8770
Recreation Center	437-8763 / 8801
Security Forces	437-2669
Sick Call	437-8804
Vehicle Maintenance	437-2388 / 3170

Photos provided by 379th AEW/Public Affairs: Capt. Kristen Pate, SMSgt Chadwick Eiring, MSgt Jeffery Loftin, TSgt Michael Boquette, SSgt Pedro Jimenez, SSgt Darnell Cannady, Sra Clinton Atkins and AIC Christopher Bevins

Again, welcome to the 379th AEW!

The mission of the largest combat wing in theater requires the utmost professionalism and dedication of everyone. Be sure to familiarize yourself with the Management Plans on the intranet once you arrive, as well as other base-unique guidance. Knowing and following the rules and policies will help you do your part to make the mission a success, and make your tour here a memorable one. Remember: **MISSION FIRST!**

For the latest edition of the **DESERT EAGLE**, the 379th AEW's base newspaper, visit <http://www.379aew.afnews.af.mil>